CIVIL AVIATION TRAINING INSTITUTE, HYDERABAD

APPROVED ANNUAL TRAINING PLAN OF CATI: 01 JANUARY, 2021 TO 31 DECEMBER, 2021

CAAF-014-TITD-2.0

SR. NO.	COURSE TITLE	DURATION (WEEKS)	NO. OF TRAINEES MAX	NO. OF TRAINEES MIN	DATE FROM	DATE TO	JAN. 2021				FEB. 2021				MAR. 2021					APR. 2021				MAY. 2021					JUN. 2021				JUL. 2021				AUG. 2021					SEP. 2021				OCT. 2021				NOV. 2021					DEC. 2021				REMARKS
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
AIR TRAFFIC SERVICES																																																													
1	Basic ATC Course No.43	40	31	0	16/03/2020	05/03/2021									05																																														In Progress
2	Approach Radar Control Course No.05	5	12	8	18/01/2021	19/02/2021			18				19																																															Planned
3	ATC Refresher for ATCOs Course No.25	2	12	8	22/02/2021	05/03/2021								22	05																																													Planned
4	Approach Control (Non-Radar) Course No.13	8	12	8	08/03/2021	30/04/2021										08							30																																					Planned
5	Basic ATC Course No.44	40	32	16	08/03/2021	10/12/2021										08																																							10				Subject to induction
6	English Language Proficiency for ATCOs Course No.04	2	12	6	08/03/2021	19/03/2021										08	19																																											Planned
7	ATC Assistant Refresher Course No.23	2	12	6	22/03/2021	02/04/2021												22	02																																									Planned
8	ATC Assistant Course No.29	12	24	12	17/05/2021	06/08/2021																				17											06																							Subject to induction
9	Approach Control (Non-Radar) Course No.14	8	12	8	17/05/2021	09/07/2021																				17							09																											Planned
10	Area/Approach Radar Control Course No.49	12	12	8	26/07/2021	15/10/2021																														26										15														Planned
11	Flight Procedure Design (Conventional) Course No.02	4	12	8	09/08/2021	03/09/2021																																09				03																			Planned
12	Flight Procedure Design (PBN) Course No.01	3	12	8	18/10/2021	05/11/2021																																								18			05											Planned
13	Approach Control (Non-Radar) Course No.15	8	12	8	25/10/2021	17/12/2021																																									25									17				Planned
	MAX / MIN NO. OF TRAINEES PER YEAR		207	104																																																									
	MAXIMUM NO. OF TRAINEES PER WEEK						31	31	43	43	43	43	43	43	43	56	56	56	56	44	44	44	44	32	32	68	68	68	68	68	68	68	68	56	56	68	68	56	56	56	56	44	44	44	44	44	44	44	56	56	44	44	44	44	44	12	0	0	

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			MAX	MIN	FROM	TO																																																							
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
COMMUNICATION OPERATIONS																																																													
1	AFSO Elementary Course No.06	4	8	6	11/01/2021	04/02/2021		11			04																																																		Planned
2	AFSO Elementary Course No.07	4	8	6	15/02/2021	12/03/2021							15			12																																												Planned
3	AMHS Basic Operation (for Officers) Course No.01	2	8	6	29/03/2021	09/04/2021													29	09																																								Planned
4	AMHS Basic Operation (for Staff) Course No.01	1	8	6	12/04/2021	16/04/2021															12-16																																							Planned
5	Communication Operation Officers Course No.08	14	8	6	26/04/2021	30/07/2021																	26													30																									Subject to induction
6	Aeronautical Fixed Service Operator Course No.20	10	8	6	09/08/2021	15/10/2021																															09									15															Subject to induction
7	AMHS Basic Operation (for Officers) Course No.02	2	8	6	23/08/2021	03/09/2021																																	23	03																					Planned
8	AMHS Basic Operation (for Staff) Course No.02	1	8	6	13/09/2021	17/09/2021																																			19-17																					Planned
9	AMHS Basic Operation (for Officers) Course No.03	2	8	6	25/10/2021	05/11/2021																																									25	05														Planned
10	AMHS Basic Operation (for Staff) Course No.03	1	8	6	08/11/2021	12/11/2021																																										08-12														Planned
11	Aeronautical Mobile Service Course No.01	6	8	6	22/11/2021	31/12/2021																																													22							31		Planned
	MAX / MIN NO. OF TRAINEES PER YEAR		88	66																																																									
	MAXIMUM NO. OF TRAINEES PER WEEK						0	8	8	8	8	0	8	8	8	8	0	0	8	8	8	0	8	8	8	8	8	8	8	8	8	8	8	8	8	8	0	8	8	16	16	8	16	8	8	8	8	0	8	8	8	0	8	8	8	8	8	8	

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SR. NO.	COURSE TITLE	DURATION (WEEKS)	NO. OF TRAINEES MAX	NO. OF TRAINEES MIN	DATE FROM	DATE TO	JAN. 2021				FEB. 2021				MAR. 2021					APR. 2021				MAY. 2021					JUN. 2021				JUL. 2021				AUG. 2021					SEP. 2021				OCT. 2021				NOV. 2021					DEC. 2021				REMARKS
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
ELECTRONICS ENGINEERING & IT																																																											
1	AFDS Equipment Maintenance (STP) Course No.05	2	8	6	04/01/2021	15/01/2021	04	15																																																				
2	VHF Extended Range (for Staff) Course No.23	1	8	6	25/01/2021	29/01/2021			25-29																																																			
3	Eldis Monopulse SSR Operation & Maintenance Course No.02	4	8	6	01/02/2021	26/02/2021					01			26																																														
4	DVLS (ASC-Marathon) Operation & Maintenance Course No.28	2	8	6	08/02/2021	19/02/2021						08	19																																															
5	MS Office (for Staff) Level-I Course No.10	2	8	6	15/02/2021	26/02/2021							15	26																																														
6	NDB Maintenance Course No.40	2	8	6	08/03/2021	19/03/2021										08	19																																										
7	VHF Extended Range (for Officers) Course No.24	1	8	6	29/03/2021	02/04/2021													29-02																																								
8	Indra Monopulse SSR Operation & Maintenance Course No.02	4	8	6	24/05/2021	18/06/2021																					24			18																														
9	AFDS Equipment Maintenance (STP) Course No.06	2	8	6	31/05/2021	11/06/2021																						31	11																														
10	MS Office (for Staff) Level-I Course No.11	2	8	6	14/06/2021	25/06/2021																								14	25																												
11	Networking Fundamentals (for Staff) Course No.15	2	8	6	28/06/2021	09/07/2021																										28	09																										
12	DVLS (ASC-Marathon) Operation & Maintenance Course No.29	2	8	6	26/07/2021	06/08/2021																														26	06																						
13	Networking Fundamentals (for Officers) Course No.16	2	8	6	02/08/2021	13/08/2021																															02	13																					
14	Indra PSR Operation & Maintenance Course No.01	4	8	6	23/08/2021	17/09/2021																																	23			17																	
15	AFDS Equipment Maintenance (STP) Course No.07	2	8	6	30/08/2021	10/09/2021																																		30	10																		
16	MS Office (for Officers) Course No.07	2	8	6	30/08/2021	10/09/2021																																		30	10																		
17	NDB Maintenance Course No.41	2	8	6	27/09/2021	08/10/2021																																					27	08															
18	DVLS (ASC-Marathon) Operation & Maintenance Course No.30	2	8	6	04/10/2021	15/10/2021																																						04	15														
19	Test Equipment Selection & Application Course No.03	2	8	6	18/10/2021	29/10/2021																																								18	29											
20	VHF Extended Range (for Staff) Course No.25	1	8	6	01/11/2021	05/11/2021																																										01-05									
21	DVLS (ASC-Marathon) Operation & Maintenance Course No.31	2	8	6	08/11/2021	19/11/2021																																											08	19							
22	AFDS Equipment Maintenance (STP) Course No.08	2	8	6	15/11/2021	26/11/2021																																												15	26						
23	Eldis Monopulse SSR Operation & Maintenance Course No.03	4	8	6	22/11/2021	17/12/2021																																													22			17			
24	Networking Fundamentals (for Officers) Course No.17	2	8	6	29/11/2021	10/12/2021																																														29	10			
25	MS Office (for Staff) Level-II Course No.06	2	8	6	29/11/2021	10/12/2021																																														29	10			
26	VHF Extended Range (for Officers) Course No.26	1	8	6	13/12/2021	17/12/2021																																															13-17		
27	Networking Fundamentals (for Staff) Course No.18	2	8	6	27/12/2021	07/01/2021																																															27.12.2021 to 07.01.2022		
28	Basic ATSEP Technician Course No.03	12	16	8																																																						Subject to induction
29	Basic ATSEP Engineers Course No.04	8	16	8																																																						Subject to induction
	MAX / MIN NO. OF TRAINEES PER YEAR		248	178																																																							
	MAXIMUM NO. OF TRAINEES PER WEEK						8	8	0	8	8	16	24	16	0	8	8	0	8	0	0	0	0	0	0	0	8	16	16	16	8	8	8	0	0	8	16	8	0	8	24	24	8	0	8	16	8	8	8	8	8	16	16	24	24	16	0	8	

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						WEEK ->	1 2 3 4	5 6 7 8	9 10 11 12 13	14 15 16 17	18 19 20 21 22	23 24 25 26	27 28 29 30	31 32 33 34 35	36 37 38 39	40 41 42 43	44 45 46 47 48	49 50 51 52	
						DATE ->	4 11 18 25	1 8 15 22	1 8 15 22 29	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27	
AVIATION MANAGEMENT																			
	HUMAN RESOURCE																		
1	Basic Office Organization (for Asstt. / Supervisors) Course No.04	2	12	6	11/01/2021	22/01/2021	11 22												
2	Basic Office Organization (for Asstt. / Supervisors) Course No.05	2	12	6	15/03/2021	26/03/2021			15 26										
3	Basic Supervisory Skill Course (Under Development)	1	12	6	09/08/2021	13/08/2021								09-13					
4	Basic Office Organization (for Asstt. / Supervisors) Course No.06	2	12	6	13/09/2021	24/09/2021									13 24				
5	Basic Office Organization (for Asstt. / Supervisors) Course No.07	2	12	6	22/11/2021	03/12/2021											22 03		
	AVIATION SECURITY																		
1	Air Cargo & Mail Security (for Staff) Course No.10	1	12	8	04/01/2021	08/01/2021	04-08												
2	National Aviation Security Inspector Course No.02	2	12	8	01/03/2021	12/03/2021			01 12										
3	Aviation Security Instructor Course No.05	2	12	8	24/05/2021	04/06/2021					24 04								
4	Crisis Management for Aviation Security Officers Course No.02	1	12	8	26/07/2021	30/07/2021							26-30						
5	Basic Aviation Security (for Staff) Course No.18	2	12	8	30/08/2021	10/09/2021									30 10				
6	Air Cargo & Mail Security (for Staff) Course No.11	1	12	8	30/08/2021	03/09/2021									30-03				
	AIRPORT SERVICES																		
1	Aerodrome Operation Course No.03	4	12	6	18/01/2021	12/02/2021	18	12											
2	Hospitality / Passenger Handling Officers Course No.02	2	12	6	22/03/2021	02/04/2021			22 02										
3	Airside Inspector (for Staff) Course No.02	2	12	6	14/06/2021	25/06/2021						14 25							
4	Facilitation Staff Course No.13	1	12	6	12/07/2021	16/07/2021							12-16						
5	Aviation Management Course No.03	5	12	8	27/09/2021	29/10/2021									27	29			In place of Jr. APM Course
6	Facilitation Officers Course No.07	2	12	6	08/11/2021	19/11/2021											08 19		
7	Senior Airport Management Course No.25	-	-	-	-	-													
8	Hospitality / Passenger Handling Staff Course	-	-	-	-	-													
	MAX / MIN NO. OF TRAINEES PER YEAR		204	116															
	MAXIMUM NO. OF TRAINEES PER WEEK						12 12 24 12	12 12 0 0	12 12 12 24 12	0 0 0 0	0 0 0 12 12	0 12 12 0	0 12 0 12	0 12 0 0 24	12 12 12 12	12 12 12 12	0 12 12 12 12	0 0 0 0	

Note:- (i) Hospitality / Passenger Handling Officers Course can be accommodated subject to completion of remaining OJT portion by the SME from HQCAA.

(ii) Facilitation Staff Course, as per tasks & targets 2020 of School of Avn. Mgt. & RFF CATI, this course needs revision. Request for SME has already been sent to HQCAA. Said course can be accommodated after completion of revision phase.

(iii) Facilitation Officers Course, as per tasks & targets 2020 of School of Avn. Mgt. & RFF CATI, this course needs revision. Request for SME has already been sent to HQCAA. Said course can be accommodated after completion of revision phase.

(iv) Senior Airport Management Course is in the up-gradation face.

(v) Hospitality / Passenger Handling Staff Course is not included in CATI courses, however, if required can be developed with the help of SME.

(vi) Basic Office Organization and Management (for Officers) Course is under revision.

(vii) Office Organization and Service Writing Course is obsolete.

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| SR. NO. | COURSE TITLE | DURATION (WEEKS) | NO. OF TRAINEES | | DATE | | JAN. 2021 | | | | FEB. 2021 | | | | MAR. 2021 | | | | | APR. 2021 | | | | MAY. 2021 | | | | | JUN. 2021 | | | | JUL. 2021 | | | | AUG. 2021 | | | | | SEP. 2021 | | | | OCT. 2021 | | | | NOV. 2021 | | | | | DEC. 2021 | | | | REMARKS |
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			MAX	MIN	FROM	TO																																																							
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
ENGINEERING SERVICES																																																													
1	Centrifugal Chillier Advance Course No.08 (on site IIAP Islamabad)	2	12	8	04/01/2021	15/01/2021	04	15																																																						
2	Striker Oshkosh Maintenance Course No.10	3	12	8	08/02/2021	26/02/2021						08		26																																																
3	PBB Maintenance (STP) Course No.02 (on site BKIAP Peshawar)	2	12	8	08/03/2021	19/03/2021										08	19																																													
4	Cable Fault Analysis & Repair Technique Course No.22	4	12	8	17/05/2021	11/06/2021																				17			11																																	
5	PBB Maintenance (STP) Course No.03 (on site FIAP Faisalabad)	2	12	8	15/11/2021	26/11/2021																																														15	26							
6	Basic E/M Technician Course No.14	6	12	8																																																								Subject to induction
	MAX / MIN NO. OF TRAINEES PER YEAR		72	48																																																									
	MAXIMUM NO. OF TRAINEES PER WEEK						12	12	0	0	0	12	12	12	0	12	12	0	0	0	0	0	0	0	0	12	12	12	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	12	0	0	0	0	0	

Centrifugal Chiller Advance Course No.08 may be conducted at IIAP Islamabad being STP Course and presently latest Centrifugal Chillers / HVAC System is installed at IIAP Islamabad. Course at locations are also being encouraged by HQCAA.

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			MAX	MIN	FROM	TO																																																							
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
TRAINAIR PLUS PROGRAM & CD UNIT																																																													
1	Instructor Training (Officers) Course No.19	2	16	8	18/01/2021	29/01/2021			18	29																																																				
2	Examination Techniques (Officers) Course No.09	1	16	8	01/03/2021	05/03/2021									01-05																																															
3	Instructor Training (Officers) Course No.20	2	16	8	05/04/2021	16/04/2021														05	16																																									
4	Examination Techniques (Officers) Course No.10	1	16	8	07/06/2021	11/06/2021																							07-11																																	
5	Instructor Training (Officers) Course No.21	2	16	8	23/08/2021	03/09/2021																																	23		03																					
6	Examination Techniques (Officers) Course No.11	1	16	8	01/11/2021	05/11/2021																																													01-05										
7	On-the-Job Training (General) Workshop No.03	1	16	8	06/12/2021	10/12/2021																																																	06-10					
	MAX / MIN NO. OF TRAINEES PER YEAR		112	56																																																											
	MAXIMUM NO. OF TRAINEES PER WEEK						0	0	16	16	0	0	0	0	16	0	0	0	0	16	16	0	0	0	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	16	16	0	0	0	0	0	0	0	0	16	0	0	0	0	16	0	0	0	

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SR. NO.	COURSE TITLE	DURATION (WEEKS)	NO. OF TRAINEES MAX	NO. OF TRAINEES MIN	DATE FROM	DATE TO	JAN. 2021				FEB. 2021				MAR. 2021					APR. 2021				MAY. 2021					JUN. 2021				JUL. 2021				AUG. 2021					SEP. 2021				OCT. 2021				NOV. 2021					DEC. 2021				REMARKS
						WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	
						DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	

SUMMARY

MAXIMUM NO. OF TRAINEES PER WEEK	AIR TRAFFIC SERVICES	31	31	43	43	43	43	43	43	43	56	56	56	56	44	44	44	44	32	32	68	68	68	68	68	68	68	68	56	56	68	68	56	56	56	56	44	44	44	44	44	44	44	56	56	44	44	44	44	44	12	0	0
	COMMUNICATION OPERATIONS	0	8	8	8	8	0	8	8	8	8	0	0	8	8	8	0	8	8	8	8	8	8	8	8	8	8	8	8	8	8	0	8	8	16	16	8	16	8	8	8	8	0	8	8	8	0	8	8	8	8	8
	ELECTRONICS ENGINEERING	8	8	0	8	8	16	24	16	0	8	8	0	8	0	0	0	0	0	0	0	8	16	16	16	8	8	8	0	0	8	16	8	0	8	24	24	8	0	8	16	8	8	8	8	8	16	16	24	24	16	0	8
	AVIATION MANAGEMENT & SECURITY	12	12	24	12	12	12	0	0	12	12	12	24	12	0	0	0	0	0	0	0	12	12	0	12	12	0	0	12	0	12	0	12	0	0	24	12	12	12	12	12	12	12	12	0	12	12	12	12	0	0	0	0
	RESCUE & FIRE FIGHTING	0	8	8	8	8	8	0	8	8	8	0	8	8	8	0	0	0	0	0	0	0	8	8	8	8	8	8	0	0	0	8	8	8	16	16	16	16	16	8	8	8	8	8	8	8	8	8	8	8	8	8	8
	ENGINEERING SERVICES	12	12	0	0	0	12	12	12	0	12	12	0	0	0	0	0	0	0	0	12	12	12	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	12	0	0	0	0	0
	ICAO TRAINAIR PLUS PROGRAM & CDU	0	0	16	16	0	0	0	0	16	0	0	0	0	16	16	0	0	0	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	16	16	0	0	0	0	0	0	0	0	16	0	0	0	0	16	0	0	0

MAX / MIN NO. OF TRAINEES PER YEAR (ALL SCHOOLS)	1011	608	NO. OF COURSES PLANNED 84

MAXIMUM NO. OF TRAINEES PER WEEK (ALL SCHOOLS)	63	79	99	95	79	91	87	87	87	104	88	88	92	76	68	44	52	40	40	88	108	124	128	112	104	92	92	76	64	96	92	92	72	112	152	104	96	80	80	88	80	72	92	96	80	92	100	96	100	44	16	24
	JAN. 2021				FEB. 2021				MAR. 2021					APR. 2021				MAY. 2021					JUN. 2021				JUL. 2021				AUG. 2021					SEP. 2021				OCT. 2021				NOV. 2021					DEC. 2021			
WEEK ->	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
DATE ->	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27